

**I.S.P.C.**  
**August 9, 2007**  
**Meeting Minutes**

**Attendees:** *Trish Owen, Don Herz, Dennis Meyer, Terry Lowe, Randy Ober, and Doug Thomas*

**Administration:**

***City Council Budget Cut***

*The City Council has recently cut \$54k from the development fund. Internally, we will absorb the first \$108k of the new building system being written, which is to be divided equally between the City and the County.*

***eDiscovery***

*Ken Kuszak and his staff continue to meet with Tonya Skinner from the City Attorney's Office regarding eDiscovery, which would determine which emails to keep or discard, per new Federal regulations. It appears as though the County will be using "TRIM" as their archiving system.*

***Sheriff's Office***

*Byron Hurder with Sheriff's has been out on leave with a possibility of not returning. We have been meeting with the Sheriff's Office on a regular basis now, and have cleaned up some of their databases that were fragmented and not backed up correctly. This should give them some performance increases. We have been working with Capt. Todd Duncan at the Sheriff's Office, who is also communicating well with Clair Lindquist at LPD.*

**Networking:**

***V.o.I.P.***

*Doug met with the County Board last Thursday, and felt like the discussion pertaining to V.o.I.P. went well. Gwen Thorpe expressed some concerns about a power outage message. The phone system would still work in the event of a power outage as the switches were ordered with Power Over Ethernet. The reality is that the offices will be black but employees will have dial tone.*

***Internet Service Provider Services***

*Our present Internet Service Provider is Windstream. Four years ago we entered into a 1 year contract with 3 additional annual renewals. We are now at the end of our third year. We have been approached by other Internet Providers and foresee a re-bid for our internet service as appears that we can realize a fairly significant monthly savings now that we are in a more competitive environment. We will not specifically require a fiber connection but rather will speak in terms of deliverable band width.*

**Technical Support:**

***Lancaster Manor***

*Ron Feters at Lancaster Manor has contacted us to request an ID on the American HealthCare software they are using. Billette has retired and they are experiencing quite a turn over in employees. Billette's replacement should be starting on the 20<sup>th</sup> of August.*

*A new release of the American HealthCare software was received in late July. The Manor requested we wait to see if we need to install it with the new MDI software. The Lancaster Manor AS/400 does not have Performance Monitor software to give CPU utilizations, but the disk utilization is 37.9%*

***“Mainframe” z/890 Platform***

*The laser printer hit a total of 3,000,000 pages printed over the past 3 years.*

***Halon Fire Suppression System***

*We were at our 10 year maintenance cycle with our fire alarm system which is located in our computer room. The blasting caps, which explode when the system goes off, were replaced on July 24<sup>th</sup>.*

***IBM “Mainframe”***

*The IBM z/890 Enterprise Server prime shift utilization was 53.38% in July compared with 49.68% in June. There were 2,640,616 CICS transactions executed, which included 416,126 web transactions.*

***CJIS Alpha Server***

*The CJIS Alpha Server prime shift utilization was 51% in July compared to 57% in June.*

***County PeopleSoft AS/400***

*The County PeopleSoft AS/400 prime shift utilization in July was 7.12% compared to 10% in June. Disk utilization is 57.1%.*

***City Finance JDE AS/400***

*The City Finance JDE AS/400 prime shift utilization in July was 11.10% compared to 11.91% in June. Disk utilization is 71.3%.*

**Systems Development:**

***DOT.com***

*Doug, Randy, Terry, and Ken from I.S. met with the CIO and two of the Directors from the Douglas Omaha Technology Commission to initiate some dialog as to what each of our cities are doing. We also discussed the possibility of sharing some resources and expertise. DOT.com appeared to be relatively impressed with our operations, and would like to continue meeting. They have expressed that they may like our assistance in the development of a Disaster Recovery Plan.*

***InterLinc eGov***

*The Wi-Linc commission met for the last time on 7/19/07, and gave final approval on the Wi-Linc Report. CIC will produce the report with all the attachments, and Ken Doty will deliver it to Councilman Cook by 8/10/2007. Terry continues to meet with the InterLinc Partners to explore new promotional efforts. The Mayor’s staff decided to only issue a standard media release on the Computerworld Honors Award. We are still waiting to hear on any decision on Phase II of the InterLinc Action Center (Ombudsman) system. The Web Assistant I course will resume classes this fall. Chris is working with Parks Department on an updated golf web site that will include virtual tours of each course and on line Tee Time Reservations. Pioneers Golf Course photos have already been*

*digitized.*

*The Sheriff's Department is testing the data access to CJIS via Treo's this week.*

***County Attorney/Public Defender Case Management System***

*Public Defender is scheduled to go live in September. DefenderData will work with I.S. on the batch interfaces from JUSTICE, the Adult Corrections, and Juvenile Detention.*

***Equipment Management System***

*Customer testing of the display screens will be done and we will continue to obtain feedback for additional changes. We will start programing for the update/delete portion on those screens which we feel comfortable will not need changes.*

***Empagio Beta Project (Tesseract)***

*Project activities have been shifted to deploy the standard 2006 release since the web based version had technical issues that could not be resolved by Empagio. Web based self serve modules for the employees will be developed by I.S. and made available on IntraLinc. Empagio 2006 payroll upgrade is ahead of schedule for both the City and County.*

***ENTERPRISE ONE (PeopleSoft)***

*All upgrades to the software have been completed for this year and next fiscal year. This system had been stabilized and we are expending the budgeted monthly support costs for the first time.*

**Next Meeting:**

*September 13, 2007*